

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting

March 18, 2025

Opening of the Meeting

M. Raimo opened the meeting at 10:15 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

M. Raimo, President

M. Fonzino

V. DeFilippo

C. Davenport

M. McGowan

K. Costello

G. Miranda-Diaz

M. O'Reilly

B. Asare

C. Nawrocki, Director

R. Budris, Deputy Director

M. Leguizamon – CFO (arrived 10:18)

Absent

L. Anello

W. Wallace

P. Dillon

A. Monico

Minutes of the Meeting of December 10, 2024

The minutes were approved unanimously on a motion by K. Costello and second by G. Miranda-Diaz (Attachment 1).

Expenditure Report for December 1, 2024 through March 15, 2025

The expenditure report was unanimously ratified on a motion by M. Fonzino and a second by M. O'Reilly (Attachment 2).

Announcements

C. Nawrocki announced that Crystal Juarez has been hired as a part-time inspector and Registered Environmental Health Specialist. Ms. Juarez has done very well in her early time with the Commission. C. Nawrocki updated the Commissioners on the status of the inspectors and R. Budris getting their pesticide certification, in order for ERHC to provide rodent control services to member towns. M. Raimo reminded the Commissioners that any Commissioner or health department staff that attended the New Jersey Health Association Conference should submit their expense vouchers to ERHC.

New Business

Grant Update

C. Nawrocki updated the Commissioners on the various grant activities and changes. R. Budris updated the Commissioners on the activities of the Opioid Fatality Review Team.

Interlocal Shared Services Agreement for Information Technologies Services

C. Nawrocki presented the renewed IT contract (Attachment 3) with Hudson Regional Health Commission. The motion to enter into the contract was approved unanimously on a motion by V. DeFilippo and a second by C. Davenport.

Above Ground Storage Tank Upgrade Requirements

R. Budris reviewed and answered any questions regarding municipal above ground storage tank DEP requirements.

Budget Amendments for 2024 and 2025

M. Leguizamon presented and explained the budget amendments for 2023 and 2024 (Attachments 4 and 5). The amendments were passed unanimously on a motion by M. McGowan and a second by M. O'Reilly.

Cooperative Pricing System Agreement

Renewal of membership (Attachment 6) in the Educational Services Commission of New Jersey (cooperative pricing agreement) via resolution #2025-03-01 (Attachment 7) was passed unanimously on a motion by K. Costello and a second by C. Davenport.

Update from the Essex County Health Officer's Association

C. Davenport updated the group on public health issues, including a survey sent by New Jersey Association of County and City Health Officials. C. Nawrocki updated the Commissioners on health insurance cost reduction efforts. The plan is to remove some of the highest cost plans from the employee options. M. McGowan also discussed lead law changes.

There being no further business, the meeting was adjourned by M. Raimo at 11:14 am.

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on March 18, 2025.

In witness whereof, I have hereunto set my hand on this 3rd day of June in the year 2025.

A handwritten signature in black ink that reads "Carrie Nawrocki". The signature is written in a cursive style with a large initial 'C'.

Carrie Nawrocki, Executive Director