

# ESSEX REGIONAL HEALTH COMMISSION

204 Hillside Avenue, Livingston, NJ 07039

PHONE (973) 251-2059 FAX (973) 251-2779

www.essexregional.org

Carrie Nawrocki, Executive Director

## Commission Meeting

April 19, 2022

### Opening of the Meeting

M. Raimo opened the meeting at 10:21 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

### Attendance

#### Present

M. Raimo, President  
V. DeFilippo  
W. Wallace  
T. DeNova  
C. Davenport  
B. Vilcant (via Zoom)  
V. Kuteyi  
W. Jernick (via Zoom)  
C. Nawrocki, Director  
R. Budris, Deputy Director  
M. Leguizamon, CFO

#### Absent

T. Restaino  
K. Costello

### Minutes of the Meeting of December 4, 2021

The minutes were approved unanimously on a motion by W. Wallace and second by V. Kuteyi (Attachment 1). Note- it will be added to the minutes that W. Wallace is now the President of the Essex County Health Officer's Association and C. Davenport is the Vice President and gave the report for the Essex County Health Officer's Association.

### Expenditure Report for December 1, 2021 through April 15, 2022

The expenditure report was unanimously ratified on motion W. Wallace and a second by V. Kuteyi (Attachment 2).

### **Announcements**

C. Nawrocki mentioned the Commission purchased a small retirement present for former Commission president L. Anello who recently retired.

C. Nawrocki discussed that the Irvington director of health department is going to be appointed as the representative for Irvington

### **New Business**

#### **Budget Amendments**

A motion by W. Wallace with a second by T. DeNova to amend the 2021 and 2022 budgets (Attachment 3) was passed unanimously.

#### **Auditor Proposal**

C. Nawrocki presented the proposal for auditor services from DeSena and Company (Attachment 4). A motion to accept the proposal was approved unanimously on a motion by W. Wallace and a second by C. Davenport.

#### **NJDOH Strengthening Local Public Health Capacity Grant- Vulernable Population Outreach 2021-2022**

C. Nawrocki discussed ERHC applying for the 2022/2023 grant (Attachment 5). A motion to apply for the grant was made by W. Wallace and seconded by T. Denova. The motion was passed unanimously.

#### **Shared services agreement to provide employees to requesting member towns to work their NJDOH Strengthening Local Public Health Capacity Grant- Vulernable Population Outreach 2021-2022**

C. Nawrocki discussed ERHC is going to enter into shared service agreements with Montclair, Orange, and West Orange to provide and supervise employees to administer their town's Local Public Health Capacity Grants (Contracts are attachment 6). The motion was made to enter into these agreements by C. Davenport and seconded by W. Wallace and passed unanimously.

#### **Shared services agreement to provide employees to West Orange to work their NJDOH Strengthening Local Public Health Capacity Grant- Vulernable Population Outreach**

C. Nawrocki discussed ERHC is going to enter into two shared service agreements to provide a Generalist. One will be for this grant cycle (attachment 7) and the second will be for next year's grant (attachment 8) motion was made to enter into these agreements by V. DeFilippo and seconded by C Davenport and passed unanimously.

**Update from the Essex County Health Officer's Association**

W. Wallace and C. Davenport updated the group that there will be an educational program on the new lead regulations for CEs but it will be delayed until the DEP is sure of all the regulations.

There being no further business the meeting was adjourned by M. Raimo at 10:56 AM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on April 19<sup>th</sup>, 2022.

In witness whereof I have hereunto set my hand on this 13<sup>th</sup> day of June in the year 2022.

Carrie Nawrocki, Executive Director