

# ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting  
June 20, 2017

## Opening of the Meeting

L. Anello opened the meeting at 10:17 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

## Attendance

L. Anello, President  
M. Raimo  
K. Costello  
W. Wallace  
C. Britton  
N. Agosto Filión (Arrived 10:57)  
T. Restaino  
S. Bastola  
T. DeNova  
C. Nawrocki, Director  
R. Budris, Deputy Director

## Absent

R. Roe  
S. Portuese  
V. DeFilippo  
J. Fonzino (alternate)  
V. Kuteyi

## Minutes of the Meeting of February 28, 2017

The minutes were approved unanimously on a motion by W. Wallace and second by M. Raimo (Attachment 1).

## Expenditure Report for February 15 through June 15, 2017

The Expenditure Report was unanimously ratified on motion M. Raimo and seconded by T. DeNova (Attachment 2).

## Announcements

C. Nawrocki announced that Nathaly Agosto Filión was appointed by the City of Newark as the alternate representative on the Board of Commissioners.

ATT 1

**Old Business**

S. Bastola gave a presentation on Zika based on the information gathered at the conference he had attended in Washington DC.

**New Business**

**Public Health Emergency Preparedness Grant 2017-2018**

C. Nawrocki discussed the letter of intent from the New Jersey Department of Health (NJDOH) for the Public Health Emergency Preparedness Grant (PHLP18LNC). This grant is for the FY2018 with a total amount of \$296,000. C. Nawrocki discussed the required activities and staff members funded by this program. She also explained that last year the funding was decreased by 2.5% due to the state reallocating funds for Zika Virus, and that for FY2018 that 2.5% was reinstated. Upon motion by T DeNova with a second by K. Costello, the Director was unanimously approved to apply for the 2017-2018 Public Health Emergency Preparedness Grant to the NJDOH (Attachment 3).

**Anti-Idling Initiative Grant**

R. Budris explained that the Commission was approved to receive additional to perform off hours idling enforcement work in Essex County. The contract with Essex County for CEHA activities will be updated to include this program. ERHC would work closely with the local health departments to identify areas to focus on. The motion to accept the addition \$7500 was made by W. Wallace and seconded by S. Bastola. The motion passed unanimously (Attachment 4).

**Change in the Overtime Policy**

C. Nawrocki discussed a change in the overtime policy for ERHC. The motion to change the overtime policy (Attachment 5) was made by T. Restaino and seconded by W. Wallace. The motion passed unanimously.

**Special Projects, NJACCHO and Essex County Health Officer's Association Update**

C. Nawrocki discussed the commission's new Health Educator Risk Communicator/ Epidemiologist. W. Wallace discussed the Health Officer's Association's activities including the possibility in change in the STD laws and funding to support the changes in the lead laws. R. Budris passed on information from V. DeFilippo about the activities of the ECHOA

There being no further business the meeting was adjourned by L. Anello at 12:00 pm

I Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on June 20, 2017.

In witness whereof I have hereunto set my hand on this 20<sup>th</sup> day of July in the year 2017



Carrie Nawrocki, Director