

# **ESSEX REGIONAL HEALTH COMMISSION**

204 Hillside Avenue, Livingston, NJ 07039

PHONE (973) 251-2059 FAX (973) 251-2778

[www.essexregional.org](http://www.essexregional.org)

Carrie Nawrocki, Executive Director

**Commission Meeting**

**February 17, 2026**

## **Opening of the Meeting**

M. Raimo opened the meeting at 10:19 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

## **Attendance**

### **Present**

M. Raimo, President

K. Costello

C. Davenport

M. Fonzino

B. Asare

V. DeFilippo

W. Wallace

R. Jernick

C. Nawrocki, Executive Director

M. Leguizamon CFO

### **Absent**

M. McGowan

A. Monaco

L. Anello

M. O'Reilly

M. Merola

## **Minutes of the Meeting of December 9, 2025**

The minutes were approved unanimously on a motion by K. Costello and a second by M. Fonzino (Attachment 1).

## **Expenditure Report for December 1, 2025 through February 15, 2026**

The expenditure report was unanimously ratified on a motion by W. Wallace and seconded by M. Fonzino (Attachment 2).

## **Announcements**

### **Juneteenth Federal Holiday**

C. Nawrocki received board approval to observe Juneteenth according to the state holiday. This was unanimously approved for Commission staff upon motion by V. DeFilippo, second by W. Wallace.

### **Commission Appointment – Belleville**

C. Nawrocki announced Maria Merola as the new board member to serve as the designated representative for the Township of Belleville.

## **New Business**

### **New Jersey Environmental Health Association (NJEHA) Conference**

C. Nawrocki announced that the annual NJEHA conference is upcoming and that the Commission covers the expense of a representative from each Commission town. This program is an excellent way to get all the education credits needed to maintain licenses and certifications.

### **Grant/Program Updates**

C. Nawrocki shared that the request for additional funding for the NJACCHO Sustaining Local Public Health Infrastructure Grant (SLPH) (Attachment 3) was approved for \$9,720, totaling \$202,720 that must be expended until 3/31/26 and an additional \$8,500 for the Enhancing Local Public Health Infrastructure Grant (ELPH) (Attachment 4) was also approved, totaling \$221,000 that must be expended by 3/31/26. A motion was made by C. Davenport, with a second by V. DeFilippo, unanimously carried.

### **IT Contract – Addendum 2025/2026**

C. Nawrocki presented the IT services contract with the Hudson Regional Health Commission (Attachment 5) that was previously shared via email. Changes made within staff has called for an increased need for IT services, therefore has been adjusted from 10 hours per month, to 25 hours per month. The contract was approved unanimously on a motion by M. Fonzino and a second by B. Asare.

### **IT Contract 2026/2027**

C. Nawrocki presented the renewed IT contract (Attachment 6) with Hudson Regional Health Commission. The motion to enter into the contract was approved unanimously on a motion by B. Wallace and a second by M. Fonzino.

### **REHS Contract – Maplewood and West Orange**

C. Nawrocki presented a request to continue the Registered Environmental Health Specialist (REHS) Services agreements with both Maplewood (Attachment 7) and West Orange (Attachment 8). The decision to continue with Maplewood through February 28, 2026, and with West Orange through July 31, 2026 was unanimously approved on a motion by V. DiFilippo, second by K. Costello.

### **Cleaning Services Contract**

C. Nawrocki presented the cleaning services proposal with GML Cleaning services LLC, in which janitorial services will be provided for the office 2 days a week. This agreement will run for a period of 3 years, from 2026-2029. The decision was approved unanimously on motion by V. DeFilippo, and a second by M. Fonzino.

### **Budget Amendments 2025 and 2026**

M. Leguizamon presented budget amendments for 2025 and 2026 (Attachment 9). The amendments were unanimously approved on a motion by W. Wallace and a second by B. Asare.

### **Updated ERHC Organizational Chart 2026**

C. Nawrocki presented the updated organizational chart for 2026. The changes made were approved on a motion by W. Wallace, and a second by B. Asare.

There being no further business the meeting was adjourned by M. Raimo at 11:00 a.m.

I, Carrie Nawrocki, Executive Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on February 18th, 2026.



Carrie Nawrocki, Executive Director